



ATM

Area of Barcelona
Metropolitan Transport
Authority

ARTICLES OF INCORPORATION

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Articles of Incorporation of the Metropolitan Transport Authority, consortium for the coordination of the metropolitan public transport system of the Barcelona area.

DOGC 7403 - 3.7.2017

I. General provisions

Article 1

Participating administrations, membership, purpose and

- 1 The Generalitat [Autonomous Government] of Catalonia, the Barcelona City Council and the Barcelona Metropolitan Area constitute an inter-administrative consortium to fulfil the purposes set forth in these Articles of Incorporation.
- 2 The consortium is attached to the Administration of the Government of Catalonia, by means of the competent department in transport matters.
- 3 This consortium has a voluntary nature and is created for an indefinite time. All the administrations responsible for public collective transport services form part of it, individually or by way of groups or bodies which represent them belonging to the area formed by the territorial districts of the Alt Penedès, Anoia, Bages, Baix Llobregat, Barcelonès, Berguedà, Garraf, Maresme, Moianès, Osona, Vallès Occidental and Vallès

Oriental. It is a public law entity, with an associative character, a voluntary and legal nature, its own legal personality and resources and capacity to create and manage services and carry out activities and works in the terms laid down by the regulations applicable to syndicated public bodies, administrations and entities, created under the provisions of the basic and Autonomous Community regulations governing the legal regime of the public sector.

Article 2

Name and registered office

The entity hereby constituted is named "Autoritat del Transport Metropolità, Consorci per a la coordinació del sistema metropolità de transport públic de l'àrea de Barcelona" (hereinafter "ATM"). The entity has established its registered office at Carrer de Muntaner 315-321, 08021 Barcelona. Any decision on a change of registered office corresponds to the Board of Directors.

Article 3

Objective

The ATM has the purpose of organising the cooperation between the public administrations in charge of the services and infrastructures of the collective public transport of the Barcelona area which form part of it, and also collaboration with those others which, such as the State Administration (hereinafter "AGE"), are financially committed to it or are entities responsible for proprietary or non-transferred services, by means of the drafting and monitoring of all the legal, technical and financial instruments which may be considered advisable, and in general the performance of any functions entrusted to it by the entities which compose it.

Article 4

Functions

The functions corresponding to the ATM are those set out below:

1. **Planning of infrastructures and services.**
 - 1.1 Planning of collective public transport infrastructures and programming of those which have to be executed within a time horizon of ten years, defining their characteristics, programming the investments, proposing the funding agreements to be signed and the supervision of the corresponding projects to the effects of verifying the fulfilment of the objectives of the planning process, and specifically the drafting of the planning instruments for the coordination of the Metropolitan Collective Public Transport System (SMTPC), including the Intermodal Transport Plan, if appropriate.
 - 1.2 Drafting of the investment programmes for the pluriannual periods and consequent proposal of the Infrastructure Funding Agreements to be signed between the AGE and the Government of Catalonia, and also of the instruments which give coverage to the execution of any other investments which may be carried out by means of other formulas.
 - 1.3 Monitoring of the execution of investments in progress in the system provided for in the programming instruments, whether executed charged to any Infrastructure Funding Agreements signed by the AGE and the Government of Catalonia or under other funding formulas.

- 1.4 Planning of services and establishment of programmes of co-ordinated exploitation for all the companies which provide them, and observation of the evolution of the global travel market, with particular attention to the monitoring of the behaviour of private transport.
- 2.5 Drafting of proposals of agreements with the RENFE company relating to the integration of its Barcelona local train services into the Metropolitan Collective Public Transport System.

3. Funding of the system by the administrations.

2. Relations with collective transport operators.

- 2.1 Conclusion, by delegation or jointly with the entities in charge of the services, of contract programmes or other types of agreements with the provider companies of public transport services within their territorial scope.
 - 2.2 Drafting of the contract programmes to be signed between the ATM and the operators.
 - 2.3 Monitoring of the management agreements and contracts of all the private and public companies of the Metropolitan Collective Public Transport System.
 - 2.4 Monitoring of the evolution and fulfilment of the current contract programmes with Transports Metropolitans de Barcelona and Ferrocarrils de la Generalitat de Catalunya.
- 3.1 Drafting of the proposals of funding agreements with the various public administrations responsible for funding public transport, with definition of the contributions of budget resources to the system.
 - 3.2 Conclusion of the funding agreements with the public administrations to subsidise the deficit of the services and operating expenses of the management structure.
 - 3.3 Control of revenues, costs and investments of the service provider companies to the effect of the provisions of the previous sections.

4. Organisation of fares.

- 4.1 Joint exercise of the powers of the administrations responsible for collective transport over their own fares, including single dialogue of the system with the economic administration.

- 4.2** Drafting and approval of a common fare framework within a funding policy which will define the degree of coverage of costs by fare revenues and the definition of the integrated fare system, and also of the General Use Conditions of transport tickets in all the systems, with powers in relation with transport tickets for their suspension, retention and disqualification for future re-editions.
- 4.3** Proprietorship of the fare revenues for combined tickets and appropriate distribution among the operators.

5. Communication.

- 5.1** Dissemination of the corporate image of the Metropolitan Collective Public Transport System and of the ATM itself with total respect for and compatibility with those of the responsible entities and operators.
- 5.2** Execution of communication campaigns with the aim of promoting the use of the said system by the population.
- 5.3** Publicity, information and relations with users.

6. Future regulatory framework.

- 6.1** Study and drafting of proposals to present to the syndicated administrations, individually or by way of the groups or bodies which represent them within the ATM, of adaptation of the regulatory framework in order to enable the consortium to exercise the attributions provided for within the framework of their competences.
- 6.2** Exercise of the administrative competences in regard to the organisation of any services within their territorial scope which the signatory public administrations of the Framework Agreement of 28 July 1995 and the syndicated entities may decide to attribute to it.
- 6.3** Establishment of relations with the other administrations with a view to better fulfilment of the functions attributed to the ATM in accordance with its Articles of Incorporation.
- 6.4** Participation in international projects related with the ATM's functions which may provide improvements in know-how or management of the ATM's own services.

- 7. Other mobility-related functions.**
- 7.1 Drafting, processing and evaluation of the mobility steering plans.
 - 7.2 Issuance of reports regarding the urban mobility plans, the services plans and the mobility evaluation studies generated.
 - 7.3 Application and funding of measures for rational use of private vehicles, without prejudice to the competences of the Autonomous Community and local administrations.
 - 7.4 Drafting and funding of proposals for rational use of public thoroughfares and spaces, in aspects such as parking, pedestrian areas or implantation of lanes reserved for public transport or bicycles, without prejudice to the competences of the Autonomous Community and local administrations.
 - 7.5 Promotion of the culture of sustainable mobility among the citizens.
 - 7.6 Any other function in mobility matters which may be attributed to it by the current legislation.
8. Any other function which may be entrusted to it by the syndicated entities in accordance with the current regulations, in the matters which constitute the ATM's functions.
 9. The function of paragraph 6.4 may be performed within the territorial scope of the corresponding project, while the scope of action of the other above-mentioned functions will be that provided for in Article 1.

II. Organic regime

Article 5

Organs of governance, management and consultation

- 1 The consortium will be governed by the following organs:
 - (a) The Board of Directors.
 - (b) The President.
 - (c) The CEO.
- 2 The Board of Directors may determine the creation within the Board itself of an Executive Committee as a more compact organ of direction and administration, to which it may delegate any attributions it considers appropriate.
- 3 The consortium will have as a consultative organ the ATM's Mobility Council.
- 4 The consortium will incorporate into its executive organisation a Secretary of the Board of Directors, who will also be the Secretary of the Executive Committee, if it is created, and will be one of the members of the collegiate organ or a person at the service of the Administration of the Government of Catalonia or its public sector, or at the service of the consortium. If he/she is not a member of the organ, he/she will attend the meetings with the right to speak but not to vote.

It corresponds to the Secretary to ensure the formal and material legality of the actions of the collegiate organ, certify its actions and guarantee that the procedures and rules of constitution and adoption of agreements are respected.

Article 6

The Board of Directors. Nature and composition

The Board of Directors is the steering body of the ATM, which it directs in a collegiate manner. It is composed of twenty members, eighteen of full right representing the constituent administrations and the administrations which enter into it individually or represented by entities which group them, and two representing the AGE in the role of observers with the right to speak but not to vote, according to the following distribution:

- (a) The President, who is the director of the competent department in transport matters or a person who designates.
- (b) The First Vice-President, who is the mayor or mayoress of Barcelona or a person who designates.
- (c) The Second Vice-President, who is the President of the Barcelona Metropolitan Area or a person he/she designates.

- (d) Eight members representing and designated by the Government of Catalonia, five representing the founding local administrations designated by common agreement between the Barcelona City Council and the Barcelona Metropolitan Area, and two representing the administrations which enter the consortium pursuant to Article 1.

These last two members will be designated, by a majority of votes, in a single proceeding called to that effect within the ATM, the electors being a representative of each one of the incoming administrations. The representative of entities which group together several municipalities will cast, by delegation, a single vote which will correspond to a number of votes equivalent to the number of municipalities represented by the entity and comprised within the competential scope of the ATM. The ATM's Board of Directors may establish the appropriate rules of procedure.

- (e) Two observer members designated by the AGE.

The meetings will also be attended by the CEO, with the right to speak but not to vote.

Article 7

The CEO

The CEO performs the function of the highest executive level. He/she is a professional and is therefore remunerated, and his/her position is regulated by an employment contract.

Article 8

The Mobility Council of the ATM

- 1 The ATM's Mobility Council (hereinafter "CMATM") is the organ of consultation and civic and social participation in the functioning of the Metropolitan Collective Public Transport and Mobility System, within the competential scope of the ATM.

The CMATM is composed of the following members:

- President: the Second Vice-President of the ATM.
- One member of the ATM's Board of Directors for each one of the syndicated administrations and member entities.
- Representatives of the Federation of Municipalities of Catalonia and of the Catalan Association of Municipalities and Districts.

- Representatives of the business organisations with greatest implantation in Catalonia.
 - Representatives of the trade unions with greatest implantation in Catalonia.
 - Representatives of the most representative consumers' and users' associations in Catalonia.
 - Representatives of associations or collectives of special relevance in public transport and mobility.
 - The CEO of the ATM.
 - One member of the executive team of the consortium proposed to this effect by the CEO, who acts as Secretary of the Council.
- 2** The members of the CMATM must be appointed by the President of the ATM at the proposal of the same entities which they are to represent.
- 3** Representatives of entities or administrations interested in the specific matters to be discussed in the meetings may participate in the activities of this Council at the invitation of its President.

- 4** The CMATM must meet obligatorily at least twice a year, following a prior call by its President, to be informed of and deliberate on all the matters submitted to it by the consortium's organs of governance.

Article 9

Competences of the Board of Directors

The Board of Directors has the following competences:

- (a) To approve the projects of contract programmes and funding agreements.
- (b) To approve the new model of fare system.
- (c) To exercise the powers attributed to the consortium in matters of fares.
- (d) To approve the budget and its liquidation and also the ATM's annual accounts, and to carry out periodical monitoring of income and expenditure.
- (e) To approve the agreements of incorporation into the consortium of other public administrations and to determine, as the case may be, the enlargement of the Board of Directors.

- (f) To agree with the Generalitat, the Barcelona City Council, the Barcelona Metropolitan Area and the other syndicated entities the contributions to be made.
- (g) To monitor the execution of the agreements and contract programmes and to receive all the necessary technical and economic-financial information from the operators.
- (h) To create, if appropriate, the Executive Committee, in which the representation of the syndicated administrations will be equivalent to their representation on the Board of Directors, to attribute functions to them and to designate their members.
- (i) To approve the regulations deriving from the present Articles of Incorporation.
- (j) To appoint the CEO at the President's proposal.
- (k) To approve the expenditure and to authorise contracts without prejudice to the faculties which the Board of Directors may agree to attribute to other organs of governance of the consortium.
- (l) To appoint the Secretary of the

Board of Directors at the proposal of the CEO of the ATM.

And, in general, any competences which may derive from making possible the exercise of the functions entrusted to the ATM.

Article 10

Competences of the President of the Board of Directors

The following competences correspond to the President of the Board of Directors:

- (a) To represent the ATM before the administrative and jurisdictional bodies, to exercise all manner of legal actions in defence of the entity's rights and legitimate interests and to grant the necessary powers to these effects.
- (b) To call the ordinary and extraordinary meetings of the Board of Directors and to establish their agenda, taking into account, as the case may be, the duly submitted requests of the rest of the members; to chair and moderate the meetings and suspend them with due justification.
- (c) To approve the minutes and certifications of the Board's agreements.

- (d) To propose to the Board of Directors the appointment of the CEO of the consortium.
- (e) To formalise the appointments of the heads of the organs of the ATM.
- (f) To exercise any competences delegated to him/her by the Board of Directors.
- (g) To ensure compliance with the laws and the present Articles of Incorporation.

Article 11

Competences of the CEO

It corresponds to the CEO:

- (a) To direct the services of the ATM on the technical, economic and administrative level under the authority and supervision of the Board of Directors.
- (b) To manage the relations with the operators, the organs of execution and management of the competent public administrations in transport matters, the trade unions and the users and their associations.
- (c) To direct in immediate manner the personnel at the service of the ATM, to organise and inspect the technical and administrative

organs at the service of the ATM and to exercise the disciplinary power when this corresponds to the consortium.

- (d) To authorise expenditure and order payments charged to the ATM's budgets, with the limits to be established by the Board of Directors.
- (e) To represent the ATM, indistinctly with the President, before the administrative and jurisdictional bodies, to decide on the exercise of all manner of legal actions in defence of the entity's rights and legitimate interests and to grant the necessary powers to these effects.
- (f) To formalise contracts in the name and on behalf of the consortium by virtue of any competences or powers which may be granted to it by the entity's organs of governance.
- (g) To present the budget and its liquidation and the annual accounts.

And in general, all the management functions which may be entrusted to him/her by the organs of governance of the consortium.

III. Functional regime

Article 12

General functional regime

- 1 The regime of meetings and agreements of the consortium, and its functioning in general, are regulated by these Articles of Incorporation and the Internal Regulations, and otherwise by the rules set out in Article 21 of these Articles of Incorporation.
- 2 The agreements and decisions of the consortium must be published or notified in the manner laid down by the applicable legislation in the matter, without prejudice to giving them, as the case may be, the maximum dissemination by way of the social communication media.

Article 13

Meetings

- 1 The Board of Directors must hold an ordinary meeting at least once per quarter. The frequency of the said ordinary meeting must be monthly while the Executive Committee does not exist, without prejudice to any extraordinary meetings which may be called by the President.
- 2 The members of the Board of Directors may delegate their vote to another member of the Board, expressly for each meeting.

- 3 The Executive Committee, if created, must hold an ordinary meeting once a month.
- 4 Every time a meeting of the Board of Directors and the Executive Committee is held, the corresponding minutes must be issued, and once approved at the following meeting they must be transcribed into the corresponding minutes book.
- 5 Within the first quarter of each year, the Board of Directors must examine the management report and rendering of accounts of the previous year. In the meeting which has to be held within the last quarter of each year, the Board of Directors must examine the programme of actions and the budget of the following year.

Article 14

Agreements

- 1 The agreements of the Board of Directors, and of the Executive Committee as the case may be, must be adopted, except in the cases specified in the following point, by simple majority: any tie will be undone by the President's casting vote.
- 2 A qualified majority of two-thirds is required for the following matters:

- (a) Approval of the proposal of the Steering Plan of the PIT [Intermodal Transport Plan] or this Plan itself, as the case may be.
- (b) Approval of fare reviews.
- (c) Approval of the global funding schemes of the SMTPC.
- (d) Approval of the consortium's budget and its annual liquidation, and, as the case may be, of its bases of execution and the internal regulations, and approval of the corresponding annual accounts.
- (e) Appointment and removal of the CEO.
- (f) Approval of the agreements of incorporations into the consortium of other public administrations, and enlargements of the Board of Directors, as the case may be.
- (g) Approval of projects and contracts of an amount greater than ten million euros and of the credit operations of any modality and amount.
- (h) Approval of the global assignment of assets and liabilities in the terms stipulated in Article 25.

Article 15

Effectiveness of the agreements for the syndicated entities

The decisions and agreements of the consortium are binding on the syndicated administrations.

IV. Financial regime

Article 16

Economic-financial regime

- 1 The economic resources which the ATM may have at its disposal are the following:
 - (a) Fees or public prices, fees for the occupation of the public domain and special contributions for the execution of works within the scope of the delegated works and services.
 - (b) As the case may be, assignments of the product of finalist taxes.
 - (c) Revenues from combined or integrated tickets.
 - (d) Credit operations in all modalities.
 - (e) Private prices obtained for any type of activity assigned to the ATM, the yields of its assets and any other type of income which may correspond to it in accordance with the laws.

- (f) Contributions from the AGE, the Government of Catalonia, the Barcelona City Council, the Barcelona Metropolitan Area and the other administrations or entities which may comprise them incorporated into the consortium, in accordance with the funding agreements or contract programmes signed between these institutions and the ATM, in which the tendency will be to respect proportionality between their contributions and decision-making capacity in the consortium's organs of governance.
- (g) Grants, contributions or donations from public or private law entities.
- 2 With these resources the ATM has to cover its expenses, in particular the following:
- (a) The assignation and distribution, in accordance with whatever criteria are established, of fare revenues between the operators of the collective public passenger transport system within the scope of the ATM.
- (b) Compensations, as the case may be, to the concessionaires of works and services.
- (c) Fees for vehicle rentals, as the case may be.
- (d) Any type of expenses which may be agreed with the operators for the production and provision of services in the respective contract programmes.
- (e) The operating expenses of the consortium and the necessary investments for the exercise of its functions.
- (f) Any other expense arising out of the drafting, management and execution of any planning instruments which may have to be on its account.
- 3 If any syndicated entity should default on its financial obligations towards the ATM, the Board of Directors shall proceed to require that it fulfil them. If one month elapses from the requirement without the stipulated contributions having been made, the Board of Directors, having granted hearing to the entity involved, may suspend it from participation in the ATM.

Article 17

Auditing

The consortium is subject to financial and regularity auditing within the financial control framework for this type of entities established in the regulation on public finances of Catalonia, under the responsibility of the General Inspection Service of the Government of Catalonia.

Article 18

Budgeting and accounting system

¹ The budgeting system applicable to the consortium is that determined by the regulation on public finances of the Government of Catalonia for this type of entities and any criteria or regulations of implementation which may be decreed by the competent organ in budgeting matters of the Administration of the Government of Catalonia.

² The accounting system applicable to the consortium is that determined by the regulation on public finances of the Government of Catalonia for this type of entities and any instructions and regulations implementation which may be decreed by the General Inspection Service of the Government of Catalonia.

Article 19

Foundational endowment

The foundational endowment is determined in the Incorporation Agreement and the subsequent incorporation agreements of other administrations.

V. Personnel regime

Article 20

Personnel regime

¹ The personnel at the service of the consortium who occupy structural working positions may be civil servants or employees. These persons must proceed exclusively from a reassignment of workplaces of the participating administrations. However, any employees of the consortium itself who were rendering services prior to the approval of the modification of this Article of the Articles of Incorporation will maintain the legal regime applicable to them.

Exceptionally, when it proves impossible to have personnel proceeding from the syndicated public administrations due to the singularity of the functions to be performed, the competent organ of the Administration of the Government of Catalonia may authorise the consortium to contract personnel directly to perform the said functions.

Punctual shortages of personnel may be covered by contracting temporary employees.

- 2 The reassignment of workplaces will be articulated by means of interadministrative collaboration agreements or programmes for the development of projects of common interest, with the aim of achieving better exploitation of the resources to guarantee the efficiency of the service provided to the citizens.
- 3 The legal regime applicable to the consortium's personnel is that of the Administration of the Government of Catalonia.
- 2 The ATM is governed by these Articles of Incorporation, its Internal Regulations and the any general legal provisions applicable to it.
- 3 The proprietorship regime of the consortium will be that established by the regulations governing the assets of the Administration of the Generalitat.
- 4 The consortium's procurement procedure is governed by the procurement regulations of the public sector in the applicable cases and form.

In no event will the application of this legal regime imply the acquisition of the condition of personnel at the service of the Administration of the Government of Catalonia.

VI. Legal regime

Article 21

Legal regime

- 1 The decisions of all the organs of the consortium exhaust the administrative action, except those issued by the CEO in the exercise of the competences provided for in Article 11.b of these Articles of Incorporation, which may be the object of appeal to the Board of Directors.

VII. Modification, incorporation, participation, separation, dissolution and liquidation

Article 22

Modification of the Articles of Incorporation

The modification of these Articles of Incorporation, following agreement by the Board of Directors with the quorum stipulated in Article 14.2, must be ratified by all the syndicated entities and approved with the same formalities applicable to the approval of the initial Articles of Incorporation.

Article 23

Incorporation and participation

- 1 Any organism, administration or public entity which belongs to the territorial scope of the ATM or enters into it may join the consortium at any moment, with the prior agreement of the governing body of the organism, administration or public entity to be incorporated, and also of the syndicated administrations and the Board of Directors of the ATM as stipulated in these Articles of Incorporation. The new incorporations must respect the current proportionality in the consortium's organs of governance.
- 2 Once such incorporation has been agreed, the Articles of Incorporation of this consortium will be modified following the procedure established in the previous Article.

The consortium may create or invest in mercantile companies or other instrumental entities, with the prior agreement of the ATM's Board of Directors as established in these Articles of Incorporation, with any pertinent prior authorizations.

Article 24

Separation of members from the consortium

- 1 Any syndicated entity may leave the consortium at any moment, having to communicate this formally to the Board of Directors by way of its President, stating the reason for separation.
- 2 The exercise of the right of separation produces the dissolution of the consortium unless the rest of its members, in accordance with the provisions of these Articles of Incorporation, agree to its continuity and at least two Administrations or two public entities or bodies linked to or dependent on more than one Administration continue to form part of it.

When the exercise of the right of separation does not entail the dissolution of the consortium, the following rules will be applied:

- (a) The separation quota will be calculated corresponding to the entity exercising its right of separation, in accordance with the participation which would have corresponded to it in the resulting balance of the net equity if dissolution had taken place, taking into account that the distribution criterion will be that stipulated in these Articles of Incorporation.

The separation quota will be considered to be that which would have corresponded to it in the liquidation process. In the absence of determination of the liquidation quota, consideration will be given to both the percentage of the contributions made by the entity exercising its right of separation to the consortium's endowment fund and to the funding granted in each year. If the withdrawing member of the consortium has not made any contributions due to not being obliged to do so, the distribution criterion will be its participation in the revenues which, as the case may be, it received during its period of membership of the consortium.

In all matters not provided for in these Articles of Incorporation, the calculation of the separation quota will be carried out in accordance with the provisions of the regulations of the legal regime of the public sector.

The Board of Directors will agree the form and conditions in which the payment of the separation quota will take place, if it is positive, along with the form and conditions of payment of any debt corresponding to the entity exercising the right of separation if it is negative.

The actual separation from the consortium will take place once the separation quota has been determined, if this is positive, or once the debt has been paid if the quota is negative.

- (b) If the consortium is attached to the administration which has exercised the right of separation, the consortium will have to agree which of the remaining administrations or public entities or organisms linked to or dependent on an administration which remains in the consortium is assigned in application of the criteria established in the current legislation.

Article 25

Dissolution and liquidation of the consortium

- 1 The consortium may be dissolved for any of the following causes:
 - (a) By agreement of the Board of Directors with the quorum established in Article 14.2 of these Articles of Incorporation, which must be ratified by the syndicated public entities.
 - (b) The accomplishment of the consortium's statutory purposes.
- 2 The dissolution agreement must determine the manner in which the assets, rights and obligations of the consortium are to be liqui-

dated and how the existing works and installations are to be reverted in favour of the syndicated entities, respecting in all cases the proportionality of the contributions made by each entity. Otherwise, this dissolution agreement will determine the assumption of the debts by the syndicated entities, without prejudice to any subsequent pact agreed by the participating administrations.

- 3 The dissolution agreement will also appoint an official receiver, which will be an organ or entity linked to or dependent on the assigned administration of the consortium.
- 4 The form and conditions of the liquidation will be established in accordance with the provisions of the regulations of the legal regime of the public sector.
- 5 Notwithstanding the provisions of the above paragraphs, the syndicated entities may agree the global assignment of assets and liabilities to another juridically appropriate entity, with the aim of maintaining the continuity of the activity and achieving the consortium's objectives. Such global assignment of assets and liabilities will entail the extinction without liquidation of the assigning consortium.

ESTATS



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Autoritat del Transport
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